

## Howell Township Fee Schedule (Revised December 17, 2009)

**USE**

**Construction Prior To Permit Issuance  
(Applies to all uses & procedures)**

Professional services required by the Township  
for the issuance of any permits, approvals, or reviews  
Planner, Landscape Architect, Legal, Engineering,  
Administrative

Performance Guarantee

Plat Review Fee

**PUD**

Planned Residential Development and PUD  
PUD Plan Amendment

**Site Plan Review:**

Private Road  
Multiple Family Housing  
Single Family Residential Developments  
Commercial/Office/Industrial  
Second Review/Site Plan Amendments  
Existing Private Road (section 26.02)  
Temporary Uses

**FEE**

**Triple Permit Fee**

Actual Cost

100% of the approved  
engineer's estimate of the  
cost of construction as a  
cash deposit, certified check,  
or an irrevocable bank letter  
of credit

\$ 500.00

\$ 2,000.00 filing fee

\$ 500.00

\$ 500.00

\$ 1,400.00

\$ 1,400.00

\$ 1,400.00

\$ 350.00

\$ 300.00

\$ 300.00

**Plus Cash Escrow Account for Site Plan Reviews**

**Minimum Account Bal.**

Escrow for site plans 1 to 50 REU's	\$ 2,000.00	\$1,000.00
Escrow for site plans 51 to 150 REU's	\$ 3,000.00	\$1,500.00
Escrow for site plans 151 to 300 REU's	\$ 5,000.00	\$2,500.00
Escrow for site plans 301 and over REU's	\$ 10,000.00	\$5,000.00
Industrial and Commercial site plans	\$ 10,000.00	\$5,000.00
Industrial and Commercial Site Plan Amendments	\$ 2,000.00	\$1,000.00
P.U.D.	\$ 20,000.00	\$5,000.00

**Engineering:**

Review of Site Plans	\$ 300.00 *
Second Review	\$ 150.00 *
Sanitary Sewage Usage	\$ 100.00 *
Site Drainage	\$ 150.00 *
As Built Review	\$ 500.00 *

\*minimum (plus additional costs incurred)

Actual Engineering Costs	As invoiced
Inspections costs as determined by Township	As invoiced
First inspection free, each additional inspection	\$ 35.00
Preliminary Site Plan Review/Pre-conference includes attendance of Zoning Administrator, Planner and Planning Commission Representative	\$ 250.00 per hour *
Engineer's attendance upon request	\$ 300.00

**Land Division:**

Application Fee	\$ 50.00
Split Fee	\$ 100.00 per new parcel
Combination/Redistribution	\$ 50.00

**Private Road Inspection Fee:**

3% of approved engineer's construction estimate	Actual Cost
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**Sewer Inspection:**

Plan Review- 1% of construction cost	Actual Cost
Construction Review- 7% of construction cost	Actual Cost

**Rezoning/Text Amendment:**

*Fee for Rezoning includes meeting of Planning Commission and Township Board, reviews, notices, and administrative work. If tabling of request required additional additional reviews or notices, applicant will be charged actual costs.	\$ 1,000.00 *
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**Special Use Permit:**

Dog Kennels	\$	500.00
Annual renewal - Dog Kennel	\$	50.00
Horse Rearing Facilities	\$	500.00
Other Special Uses	\$	750.00

**Land Use Permits:**

Accessory Structure 200 sq. ft. or less	\$	50.00
Accessory Structure over 200 sq. ft. to 1,999 sq. ft	\$	75.00
Accessory Structure over 2,000 sq. ft.	\$	150.00
Addition to Dwelling	\$	75.00
Amendments to Land Use Permits	\$	20.00
Commercial	\$	250.00
Deck/Pool/Fence	\$	50.00
Delivery to Building Department	\$	60.00 per delivery
Going out of business - 30 day license (90 day maximum)	\$	100.00 per each 30 day
Home Business		\$25.00
Private Roads		\$250.00 plus \$25.00 per parcel
Multiple Dwelling	\$	75.00 per unit
Single Dwelling	\$	75.00 per unit
Temporary Residential Permit Fee	\$	75.00
Temporary Commercial Permit Fee	\$	250.00
Waiver	\$	20.00

**Grading Permits:**

Multiple Residential Units/Commercial/Industrial	\$	250.00
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**Sign Permit:**

4' X 8' and Larger	\$	225.00
Under 4' X 8'	\$	175.00
Outdoor Advertising (Billboard)	\$	1,000.00
Temporary Sign (Real Estate) Larger than 2' X 3'	\$	75.00

**Mining Permit:** \$ 1,500.00  
Plus reclamation bond,  
Legal, consultant, and  
Engineer fees, and other  
additional costs incurred

Temporary Trailer Cash Escrow \$ 2,000.00

Demolition Escrow \$ 3,000.00

**Board of Appeals:**

Single Family Residence \$ 400.00

Commercial \$ 900.00

Special Planning Commission Meeting \$ 900.00

Special Township Board Meeting \$ 900.00

Demolition Permit Fee Residential \$ 50.00

Demolition Permit Fee Commercial \$ 150.00

**Copy charges, FAX charges:**

Black and White \$ 0.25 per page

Color \$ 1.00 per page

11 x 17 size \$ 1.00 per page

Labels \$ 1.00 per page

**Plus** postage if mailed Applicable postage

Long Distance - FAX \$ 1.00 per page

CD \$ 10.00

Application for Addressing \$ 25.00

Zoning Books Actual cost plus postage

Aerial Photography Digital Disk \$ 50.00

Industrial Facilities Exemption Certificate Application \$ 1,000.00

Telecommunications Permit Application \$ 750.00

Pipeline Permit Application \$ 1,000.00

Cemetery Burial Space Infant-24 months or less	\$ 200.00
Grave Openings and Closings - Infant	\$ 150.00
Cemetery Burial Space Resident	\$ 300.00
Cemetery Burial Space Non-Resident	\$ 800.00
Grave Openings and Closings	\$ 700.00*
Grave Openings and Closings Cremains	\$ 325.00
Burial Space Transfer Fee	\$50.00

**\* Grave Opening and Closing:**

Hours: Monday - Friday 8:00 am - 4:00 pm

Additional charge of \$100.00 for Saturday services

Additional charge of \$100.00 for arrivals after 4:00 pm

Double fee for Opening and Closing on Sundays and Holidays

Liquor License Fee	\$ 1,000.00
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NSF Check Fee	\$ 35.00
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Late Fees	1% per month Late 30 days after date of billing
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Establish Sewer/Water District	Upfront engineering, legal, administrative costs To be refunded upon successful completion of District, or sale of bonds
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