

**HOWELL TOWNSHIP BOARD REGULAR MEETING**  
**January 11, 2010**  
**Howell Township Hall**  
**7:00. p.m.**

**MEMBERS PRESENT:**

Mike Coddington	Supervisor
Carolyn Eaton	Clerk
Larry Hammond	Treasurer
John Hubbel	Trustee
Carolyn Henry	Trustee
Jim Phelan	Trustee
Marie Karas	Trustee

**MEMBERS ABSENT:**

None

Also Present: Lynn Meissner - Manager/Financial Director

Supervisor Coddington called the meeting to order at 7:00 p.m. The roll was called. All rose for the pledge of allegiance.

**CALL TO THE BOARD: MOTION** by Eaton, seconded by Henry, **“TO APPROVE THE JANUARY 11, AGENDA AS AMENDED.”** Motion carried unanimously.

**APPROVAL OF MINUTES: MOTION** by Eaton, seconded by Karas, **“TO APPROVE THE DECEMBER 14, 2009 REGULAR BOARD MEETING MINUTES AS PRESENTED.”** Motion carried unanimously.

**FINANCIAL DIRECTOR/MANAGER’S REPORT:** a) 2<sup>ND</sup> Quarter Financial Reports. Financial reports including Revenue and Expenditures, Comparative Balance Sheet, Trial Balance and Settlement sheet were presented and reviewed. Financial Director Meissner noted everything is in balance and in good shape.

**MOTION** by Phelan, seconded by Hammond, **“TO DEVIATE TO 11E MHOG PRESENTATION.”** Motion carried unanimously.

**MHOG – PRESENTATION:** Greg Tatara and Tesha Humphries gave an MHOG presentation outlining the current problems and recommended improvements. The recommended improvements total \$4,000,000.00 in cost. Discussion followed regarding the funding of the improvements and proportion of costs paid by each township as well as updating of the articles of incorporation.

**MOTION** by Hammond, seconded by Karas, **“TO RETURN TO THE AGENDA.”** Motion carried unanimously.

**FINANCIAL DIRECTOR/MANAGER (continued):** b) Cost of Living Increase. Financial Manager Meissner reviewed the month end financial report and stated that a Cost of Living Increase would be up to the board's decision.. Discussion followed and the Board decided that no cost of living increase be given. c) Delinquent Special Assessment Update. An update will be given at the next board meeting.

**CORRESPONDENCE:** See attached.

**CALL TO THE PUBLIC:** No Response.

**OLD BUSINESS:**

A. Township Logo – Update. Logo was presented. Discussion followed.

**NEW BUSINESS:**

A. Engineering Firms for Inspections – Discussion. Two more quotes were received. Discussion followed regarding find an average of all the quotes and contacting the firms and asking if they would accept that amount.

B. Benefit Charge Lost Sewer and Water Assessments – Ordinance. **MOTION** by Eaton, seconded by Phelan, **“TO ADOPT ORDINANCE 231 AMENDMENT TO SEWER ORDINANCE 21 SECTION 9 BENEFIT CHARGES, WHICH WAS PREVIOUSLY AMENDED BY ORDINANCE #60, EFFECTIVE 30 DAYS AFTER PUBLICATION.”** A roll call vote was taken. Henry – yes, Hubbel – yes, Phelan – yes, Coddington – yes, Hammond – yes, Eaton –yes, Karas – yes. Motion carried unanimously. **MOTION** by Eaton, seconded by Phelan, **“TO ADOPT ORDINANCE 232 AMENDMENT TO WATER ORDINANCE #54 SECTION 9.2.7, BENEFIT CHARGES, AS PRESENTED EFFECTIVE 30 DAYS AFTER PUBLICATION.** A roll call vote was taken. Phelan – yes, Hammond –yes, Karas – yes, Coddington – yes, Eaton – yes, Hubbel – yes, Henry – yes. Motion carried unanimously.

C. Marie Karas Planning Commission – Resignation. **MOTION** by Eaton, seconded by Phelan. **TO ACCEPT THE RESIGNATION OF MARIE KARAS FROM THE HOWELL TOWNSHIP PLANNING COMMISSION.”** Motion carried unanimously.

D. Appointment Planning Commission Representative to ZBA. Supervisor Coddington recommended Kathy Kaminsky. **MOTION** by Hammond, seconded by Hubbel, **“TO APPOINT KATHY KAMINSKY AS PLANNING COMMISSION REPRESENTATIVE TO THE ZONING BOARD OF APPEALS.”** Motion carried 6-1.

E. Expired Planning Commission Terms – William Earl. Expired Planning Commission Terms – William Earl. It was recommended that the people who replied to the advertisements for the Supervisor and Trustee positions be asked if they would be interested in serving on the Planning Commission.

F. 2009 International Fire Code – Ordinance. **MOTION** by Eaton, seconded by Hubbel, **“TO APPROVE ORDINANCE #233 (FIRE PREVENTION CODE ORDINANCE) ADOPTING THE 2009 INTERNATIONAL FIRE CODE, REPLACING ORDINANCE 198, EFFECTIVE 30 DAYS AFTER PUBLICATION.** A roll call vote was taken. Coddington – yes, Eaton – yes, Henry – yes, Karas –yes, Hubbel –yes, Hammond – yes, Phelan –yes. Motion carried unanimously.

**REPORTS:**

A. Supervisor: 1) Visited more township business owners.

B. Clerk/Zoning. See attached report.

C. Treasurer. 1) A letter was received from Howell Schools asking to reduce the \$3.00 per parcel for collecting school taxes. A meeting will be held with the school representative and the Treasurers from the other Township to discuss this matter. Treasurer Hammond does not recommend reducing the cost; he feels it costs the Township more than that to collect for the schools. 2) Bank update. First National has better ratios after 3<sup>rd</sup> quarter and it looks even better for the 4<sup>th</sup> quarter. They will get a 60 day automatic extension from the FDIC. Howell Township is 100% secure.

D. Airport. 1) Working on terminal design. 2) Acquiring land by condemnation of 5 parcels mostly on Bowen Road.

**DISBURSEMENTS:** **MOTION** by Eaton, seconded by Henry, **“TO PAY THE SAD REIMBURSEMENTS AS PRESENTED.** Motion carried unanimously. **MOTION** by Eaton, seconded by Karas, **“TO PAY REGULAR DISBURSEMENTS AS PRESENTED AND ANY OTHER USUAL AND CUSTOMARY INVOICES.”** Motion carried unanimously.

**CALL TO PUBLIC:** No response.

**ADJOURNMENT:** **MOTION** by Phelan, seconded by Hammond, **“TO ADJOURN.** Motion carried. The meeting adjourned at 8:55 p.m.

Approved: \_\_\_\_\_

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Carolyn Eaton  
Howell Township Clerk

Dated: \_\_\_\_\_

Signed: \_\_\_\_\_

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Mike Coddington  
Supervisor